



Republic of Namibia  
Annotated Statutes

**REGULATIONS**

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REGULATIONS MADE IN TERMS OF

**Immigration Control Act 7 of 1993**  
section 60(3)

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**General Regulations**

Government Notice 1425 of 1939

(OG 815)

came into force on date of publication: 15 September 1939

The General Regulations were originally made in terms of section 19 of the Aliens Registration Act 26 of 1939, which was repealed by the Immigration Control Act 7 of 1993. Pursuant to section 60(3) of the Immigration Control Act 7 of 1993, the Importation of General Regulations are deemed to have been made under that Act

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**ARRANGEMENT OF REGULATIONS**

[Some regulations do not have headings.]

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5. Registration Fee
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**FIRST ANNEXURE**

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**REGISTRATION CERTIFICATE**

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**ALIENS REGISTRATION - NOTICE OF CHANGE OF ADDRESS**

**FIFTH ANNEXURE**  
**ALIENS REGISTRATION. - STATEMENT OF ALIEN'S ENTRY INTO PARTNERSHIP OR EMPLOYMENT**

**SIXTH ANNEXURE**  
**ALIENS REGISTRATION - RETURN OF ALIENS DEPARTING FROM UNION BY SEA**

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**Interpretation of Terms**

1. For the purpose of these regulations "the Act" shall mean the Aliens Registration Act, 1939, and any expression to which a meaning has been assigned in and for the purpose of the Act, shall, when used in these regulations, bear the same meaning.

**Form of Application for Registration**

2. The application by an alien for a registration certificate shall be in the form set out in the First Annexure to these regulations.

3. When all the information for which provision is made on the form of application, has been filled in on the form, the alien shall, in the presence of the Registration Officer or Assistant Registration Officer to whom he makes the application, sign the form in ordinary European characters.

4. The applicant shall submit with his application -

- (a) four identical copies of a photograph of his face taken straight from in front, and four identical copies of a photograph of his face taken in profile (both photographs being taken with uncovered head, and at the time of his application), on thin paper, size 1½ inches by 2½ inches, the face at its narrowest being not less than ¾ inch.
- (b) Passport or other document establishing nationality and identity, if possessed by the applicant.
- (c) Finger prints, if required by the Registration Officer or Assistant Registration Officer.

**Registration Fee**

5. The prescribed registration fee to be paid for a registration certificate shall be seven shillings and sixpence.

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### **Registration Certificate**

6. The registration certificate shall be in the form set out in the Second Annexure to these regulations.

7. When the Chief Registration Officer is satisfied that an alien who has applied for a Registration certificate is entitled to remain in the Union, he shall issue a registration certificate to him and shall transmit it to the Registration Officer of the registration district in which the alien resided at the date of his application, and the Registration Officer of that district shall deliver or cause any Assistant Registration Officer of his district to deliver, the certificate to the alien. If the alien has ceased to reside in that district and has commenced to reside in another registration district, the Registration Officer shall transmit the registration certificate to the Registration Officer of the other district, who shall deliver, or cause any Assistant Registration Officer of his district to deliver, the registration certificate to the alien.

8. If an alien is unable to sign, clearly, in European characters, the registration certificate issued to him, he shall place his right thumb print on the certificate, in the place provided for the purpose.

### **Notices of Change of Address**

9. The Notice of his intention to vacate the place where he resides or works, which an alien is required in terms of subsection (1) of section *nine* of the Act, to, give to the Registration Officer or to any Assistant Registration Officer of the district in which the said place is situate, shall be in the form set forth in the Third Schedule to these regulations.

10. The notice that he has commenced to reside or work at a place in a registration district other than the registration district of the Registration Officer or Assistant Registration Officer to whom he gave the notice in terms of subsection (1) of section *nine* of the Act, which an alien is required, in terms of subsection (2) of the said section *nine*, to give to the Registration Officer or to any Assistant Registration Officer of the district in which that place is situate, shall be in the form set forth in the Fourth Annexure to these Regulations.

### **Statement by Alien of Partnership or Employment**

11. Whenever an alien enters into any such partnership or employment as is mentioned in subsection (1) of section eleven of the Act, with any employer, he shall sign a statement in the form set out in the Fifth Annexure to these regulations, and shall furnish in such statement, his full name, his nationality and the other information for which provision is made in the said annexure. He shall, within the period of seven days as from the date upon which he became a partner or entered upon his employment, deliver the said statement to the Registration Officer or to any, Assistant Registration Officer of the district in which he is to perform his principal duties as such partner or employee.

### **Notification of Departure of Aliens from the Union**

12. The return of alien passengers which the master of any ship embarking passengers for a destination outside the Union, at any port in the Union, is required, in terms of subsection (1) of section *twelve* of the Act, to furnish, shall be in the form set forth in the Sixth Annexure to these regulations, and shall be furnished to the Immigration Officer in charge at the port of departure.

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**FIRST ANNEXURE**

**APPLICATION FOR REGISTRATION OF ALIEN**

(1) Name (Surname first, in block letters): ..... Alias .....	(2) Sex .....	
(3) Date of last entry unto the Union or any part of South Africa now included in the Union: .....	(4) Port or place of entry or disembarkation: .....	(5) Name of ship (in case of arrival by sea): .....
(6) If applicant entered as child under 16 years of age, accompanying parent or guardian, state full name of parent or guardian: .....		
(7) If applicant is a female who has changed her name by marriage since entry into the Union, state name at time of entry: .....		
(8) Address of last residence outside Union .....		
(9) Single or married ..... Full name of wife or husband .....		
(10) (a) Date of birth ..... (b) Country of birth .....		
(11) Present nationality and how and when acquired: .....	(12) Previous nationality (if any): .....	
(13) Particulars of passport or other document establishing nationality and identity. (No., place and date of issue, and by whom issued): .....		
(14) Profession or occupation .....		
(15) Name of partner or employer .....		
(16) Address where alien works .....		

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(17) Address of residence .....

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<p>(18) Signature:</p> <p>.....</p>	<p>Right thumb print, if taken:</p>	<p>(19) <i>(For Official Use only.)</i></p> <p>Police District No. ....</p> <p>Police Station .....</p> <p>Signature of Assistant Registration Officer:</p> <p>.....</p> <p>Date .....</p> <p>Signature of Registration Officer .....</p> <p>Date .....</p>
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**SECOND ANNEXURE**

ALIENS REGISTRATION ACT, 1939  
 (Front of Cover.)

REGISTRATION CERTIFICATE

No. ....

To be produced by the holder -

- (a) when he reports to a Registration Officer or an Assistant Registration Officer that -
  - (i) he intends to vacate the place where he resides or works;
  - (ii) he has commenced to reside or work in a new district.
  - (iii) he has entered into a partnership or employment;
- (b) when he presents himself at the office of a Registration Officer or an Assistant Registration Officer for any purpose connected with his registration; or
- (c) when a Registration Officer, or an Assistant Registration Officer or an Inspector of Aliens, or an immigration Officer, or a Police Officer demands its production.

(Inside of Cover.)

Name .....

Alias .....

Sex .....

<p><i>Photograph</i> (Full Face).</p>	<p><i>Photograph</i> (Profile).</p>
<p>Signature of Holder - .....</p> <p>Registration Certificate No. ....</p> <p>Date of Issue .....</p> <p>Date of Expiry .....</p> <p>Police District No. ....</p>	<p><i>Right Thumb Print.</i></p>

(Pages 1 and 2.)

Date of last entry into Union .....

Address of last residence outside Union .....

Single or married .....

If married, full name of husband or wife and registration certificate No. ....

.....

Date of birth ..... Country of birth .....

Nationality .....

Previous nationality (if any) .....

Particulars of passport or other document establishing nationality and identity .....

.....

Profession or occupation .....

Name of partner or employer .....

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Address where alien works .....

Address of residence .....

Certificate delivered to holder on .....

By .....

Registration Officer / Assistant Registration Officer. ....

Police District No. ....

Police Station .....

(Page 3.)

ENDORSEMENTS AND REMARKS

**THIRD ANNEXURE**

ALIENS REGISTRATION - NOTICE OF CHANGE OF ADDRESS

[Section *nine* (1) of Act No. 26 of 1939.]

Registration Certificate:

No. .... Date .....

1. Name (Surname first, in block letters) .....
2. Nationality .....
3. Sex .....
4. Profession or occupation .....
5. Name of partner or employer .....
6. Address where alien works .....
7. Address where alien intends to work (if, it is his intention to change the place where he works) } .....
8. Address where alien resides .....
9. Address where alien intends to reside (if it is his intention to change the place where he resides) } .....

10. Signature of alien  .....	Or his right thumb print, if he is unable to sign his name clearly in European characters -	<i>For Official use only.</i> Initials of Registration Officer or Assistant Registration Officer:  .....  Police District No. .... Police Station No. .... Date of receipt ..... .....
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**FOURTH ANNEXURE**

ALIENS REGISTRATION - NOTICE OF CHANGE OF ADDRESS

[Section *nine* (2) of Act No. 26 of 1939.]

Registration Certificate:

No. .... Date .....

1. Name (Surname first, in block letters) .....

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- .....
2. Nationality .....
  3. Sex .....
  4. Profession or occupation .....
  5. Name of partner or employer .....
  6. If alien has changed the place where he works, state -
    - (a) Place where he has commenced to work .....
    - (b) Place where he worked immediately before changing to place mentioned in (a) } .....
  7. If alien has changed the place where he resides, state -
    - (a) Place where he has commenced to reside .....
    - (b) Place where he resided immediately before changing to place mentioned in (a) } .....

8. Signature of alien:  .....	Or his right thumb print, if he is unable to sign his name clearly in European characters -	<i>For Official use only.</i> Initials of Registration Officer or Assistant Registration Officer:  .....  Police District No. .... Police Station ..... Date of receipt ..... .....
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**FIFTH ANNEXURE**

**ALIENS REGISTRATION. - STATEMENT OF ALIEN'S ENTRY INTO PARTNERSHIP OR EMPLOYMENT**

Registration Certificate:

No. .... Date .....

1. Name (Surname first, in block letters) .....
2. Nationality .....
3. Sex .....
4. Profession or occupation .....
5. State whether partnership or employment .....
6. State full name of partner, or employer (as case may be); and trade name and address of business } .....
7. Address where alien works .....
8. Date or commencement of partnership or employment } .....
9. Duration of partnership or employment .....
10. Alien's duties and remuneration in connection with partnership or employment } .....

11. Signature of alien:	Or his right thumb print, if he is	<i>For Official use only.</i>
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.....	unable to sign his name clearly in European characters:—	Initials of Registration Officer or Assistant Registration Officer: .....
		Police District No. .... Police Station ..... Date of receipt ..... .....

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**SIXTH ANNEXURE**

ALIENS REGISTRATION - RETURN OF ALIENS DEPARTING FROM UNION BY SEA

Name of Ship .....

Port of departure in Union .....

Date of departure .....

Passenger's name in full.	Nationality.	Particulars of passport (No., place and date of issue).	Particulars of Registration Certificate (if any) (No. and date of issue).	In case of alien visitors departing, state particulars of Aliens Temporary Permit (No., place and date of issue).

.....  
 .....  
 Date

.....  
 Master.