



Republic of Namibia
Annotated Statutes

REGULATIONS

REGULATIONS MADE IN TERMS OF

**Veterinary and Veterinary
Para-Professions Act 1 of 2013**
section 43

**Regulations relating to Veterinary
and Para-Veterinary Professions**

Government Notice AG 76 of 1985
(OG 5042)

came into force on date of publication: 17 May 1985

The Regulations relating to Veterinary and Para-Veterinary Professions were originally made in terms of section 43 of the Veterinary and Para-Veterinary Professions Proclamation 14 of 1984, which was repealed by the Veterinary and Veterinary Para-Professions Act 1 of 2013. Pursuant to section 75(2) of the Veterinary and Veterinary Para-Professions Act 1 of 2013, the Regulations relating to Veterinary and Para-Veterinary Professions are deemed to have been made under that Act. The Government Notice states that these regulations were made after considering a recommendation by the South West African Veterinary Council.

as amended by

Government Notice 96 of 1997 (GG 1557)
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ARRANGEMENT OF REGULATIONS

1. Definitions

PART I

REGULATIONS
Veterinary and Veterinary Para-Professions Act 16 of 2012
Regulations relating to Veterinary and Para-Veterinary Professions

ELECTION OF MEMBERS OF COUNCIL

2. Enfranchised voters
3. Calling for nominations
4. Submission of nominations
5. Acceptance of nominations
6. Notice of elections
7. Death of candidates
8. Issuing of ballot papers:
9. Voting directions
10. Ballot boxes
11. Grounds for the rejection of ballot papers
12. Examination of identification envelopes
13. Examination of ballot papers
14. Determination of result of elections
15. Announcement of elected members of council
16. Preservation of election documents
17. Report on election
18. Declaration of secrecy

PART II
REGISTRATION OF PERSONS

19. Qualification for registration as veterinarian
20. Qualifications for registration as veterinary specialist
21. Registration of students
22. Registration to practise a profession
23. Maintenance of registration
24. Alteration of registration
25. Entries in registers
26. Allocation of designations

PART III
SUMMONS TO APPEAR AT INQUIRIES

27. Manner of summoning
28. Service of summons

PART IV
GENERAL

29. Payment of fees
30. Offences and penalties

ANNEXURE A
NOMINATION OF A CANDIDATE FOR AN ELECTION OF MEMBERS OF THE SOUTH
WEST AFRICAN VETERINARY COUNCIL

ANNEXURE B
DECLARATION BY A PERSON CASTING A VOTE DURING AN ELECTION OF
MEMBERS OF THE SOUTH WEST AFRICAN VETERINARY COUNCIL

ANNEXURE C

REGULATIONS
Veterinary and Veterinary Para-Professions Act 16 of 2012
Regulations relating to Veterinary and Para-Veterinary Professions

**SOUTH WEST AFRICAN VETERINARY COUNCIL SUMMONS TO APPEAR AT AN
 INQUIRY**

1. Definitions

Unless the context otherwise indicates, words and phrases in these regulations shall have the meaning assigned thereto in the Proclamation, and -

“ballot paper” means a ballot paper which complies with the requirements set out in regulation 8.2;

“documents envelope” means an envelope which complies with the requirements set out in regulation 8.5;

“election” means an election held in terms of these regulations to elect the members of the council referred to in section 5(1)(c) of the Proclamation, or to fill a vacancy on the council caused by the vacation of office or death of a member so elected; and “elect”, when used as a verb, shall have a corresponding meaning;

“enfranchised voter” means a person who is entitled in terms of regulation 2 to nominate a candidate for an election or to cast a vote during an election;

“identification envelope” means an envelope which complies with the requirements set out in regulation 8.4;

“nomination day” means the final day for the submission of nominations for a particular election, which shall be the twenty-eighth day after the date of publication of a notice in terms of regulation 3 in the *Official Gazette*;

“polling day” means the final day for the submission of ballot papers, which shall be the twenty-eighth day after the day of issue of a notice by the registrar in terms of regulation 6;

“registration number”, with regard to an election, means the registration number recorded on the certificate of registration of a person who is registered or deemed to be registered in terms of this Proclamation to practise a veterinary profession or a para-veterinary profession;

“the Proclamation” means the Veterinary and Para-Veterinary Professions Proclamation, 1984 (Proclamation AG. 14 of 1984).

PART I
ELECTION OF MEMBERS OF COUNCIL

2. Enfranchised voters

A person shall be an enfranchised voter if, on the date on which he nominates a candidate for an election or casts a vote during an election, as the case may be, he is -

2.1 registered or deemed to be registered in terms of the Proclamation to practise a veterinary profession or a para-veterinary profession;

REGULATIONS
Veterinary and Veterinary Para-Professions Act 16 of 2012
Regulations relating to Veterinary and Para-Veterinary Professions

- 2.2 not serving a sentence of imprisonment; and
- 2.3 permanently resident in the territory of South West Africa.

3. Calling for nominations

- 3.1 The registrar shall as frequently as an election may be necessary, publish a notice to the effect that he awaits nominations of candidates for the election concerned.
- 3.2 Such notice shall -
 - 3.2.1 specify the number of vacancies on the council for which nominations are being awaited;
 - 3.2.2 specify the nomination day concerned;
 - 3.2.3 be published in the *Official Gazette* in both official languages;
 - 3.2.4 be published in such other newspapers as the council may determine; and
 - 3.2.5 if the election concerned arises from the expiry of the term of office of a member of the council by effluxion of time, be thus published at least three months prior to the date on which the member concerned will vacate his office.
- 3.3 Each enfranchised voter shall be entitled to nominate as many candidates as the number of vacancies specified in terms of regulation 3.2.1.

4. Submission of nominations

- 4.1 The nomination of a candidate shall -
 - 4.1.1 be made in the form set out in Annexure A; and
 - 4.1.2 be lodged with the registrar before 16h00 on the nomination day concerned.
- 4.2 A separate form referred to in regulation 4.1.1 shall be used for the nomination of each candidate.
- 4.3 Each such form shall be duly completed and shall be signed by both the person who is nominated as a candidate and the two persons by whom he is nominated.

5. Acceptance of nominations

- 5.1 The registrar shall accept the nomination of a person as a candidate for an election if he is satisfied that -
 - 5.1.1 the nomination concerned complies with the requirements set out in regulation 4;
 - 5.1.2 the persons by whom the person concerned has thus been nominated, are enfranchised voters; and
 - 5.1.3 the nominated person concerned qualifies in terms of section 6 of the Proclamation to be elected as a member of the council.

REGULATIONS
Veterinary and Veterinary Para-Professions Act 16 of 2012
Regulations relating to Veterinary and Para-Veterinary Professions

- 5.2 If the registrar refuses to accept the nomination of a person as a candidate for an election, he shall notify the nominated person concerned and the persons by whom that person has been nominated, in writing of his refusal and of the grounds on which it is based.
- 5.3 If a vacancy for an elected member of the council occurs between the date of compilation of a notice referred to in regulation 3 and the nomination day specified in such notice, the nominations received for the vacancies specified in the notice concerned shall also be deemed to be nominations for the vacancy concerned.
- 5.4 If the number of candidates whose nominations for an election have been accepted, is equal to or smaller than the number of vacancies for elected members of the council on the nomination day concerned -
- 5.4.1 those candidates shall be deemed to have been duly elected as members of the council; and
- 5.4.2 the election of those candidates as members of the council shall be made known in the manner referred to in regulation 15.
- 5.5 If there are still one or more vacancies for elected members of the council after vacancies have been filled in terms of regulation 5.4, the registrar shall, in the manner referred to in regulation 3, call anew for nominations for candidates for election to the remaining vacancies.
- 6. Notice of elections**
- 6.1 If the number of candidates for an election exceeds the number of vacancies for elected members of the council on the nomination day concerned, the registrar shall issue a notice to the effect that an election is to be held.
- 6.2 Such notice shall -
- 6.2.1 be issued within 30 days of the nomination day concerned;
- 6.2.2 contain the full names and residential addresses of the candidates concerned in alphabetical order of surnames;
- 6.2.3 specify the number of vacancies for which members of the council have to be elected; and
- 6.2.4 specify the polling day concerned.
- 6.3 If a vacancy for an elected member of the council occurs between a nomination day and the date of compilation of a notice referred to in subregulation 6.1 -
- 6.3.1 the provisions of regulation 5.4 shall *mutatis mutandis* apply if the number of candidates is equal to or smaller than the number of vacancies, including the said vacancy, for elected members of the council; and
- 6.3.2 the said vacancy shall otherwise be included in the number of vacancies specified in terms of regulation 6.2.3.

REGULATIONS
Veterinary and Veterinary Para-Professions Act 16 of 2012
Regulations relating to Veterinary and Para-Veterinary Professions

6.4 The registrar shall within 48 hours of the date of issue of a notice referred to in regulation 6.1 send a copy thereof by ordinary post to each person who is registered or deemed to be registered in terms of the Proclamation to practise a veterinary profession or a para-veterinary profession, at his permanent postal address as entered in the applicable register on the said date.

7. Death of candidates

If a candidate for an election dies before or on the polling day of that election -

7.1 the provisions of regulation 5.4 shall *mutatis mutandis* apply if the remaining number of candidates is equal to or smaller than the number of vacancies for elected members of the council; and

7.2 the election concerned shall otherwise be proceeded with as if the candidate concerned did not die, but any vote recorded in his favour during the election concerned shall be disregarded in determining the result of that election.

8. Issuing of ballot papers

8.1 A copy of a notice referred to in regulation 6.1 which is forwarded to a person in terms of regulation 6.4 shall be accompanied by -

8.1.1 a ballot paper;

8.1.2 voting directions;

8.1.3 an identification envelope; and

8.1.4 a documents envelope.

8.2 A ballot paper shall -

8.2.1 indicate the full names of the candidates for the election concerned in alphabetical order of surnames;

8.2.2 contain a blank outlined square with dimensions of at least 10 mm by 10 mm opposite the name of each candidate; and

8.2.3 contain an indication in both official languages -

8.2.3.1 that it is a ballot paper for the election of members of the council; and

8.2.3.2 of the number of members of the council to be elected during that election.

8.3 The voting directions referred to in regulation 8.1.2 shall indicate how a person shall proceed to cast his vote and return his ballot paper to the registrar and shall contain a quotation of regulation 9.

8.4 An identification envelope shall -

8.4.1 contain a declaration in the form set out in Annexure B in both official languages; and

REGULATIONS
Veterinary and Veterinary Para-Professions Act 16 of 2012
Regulations relating to Veterinary and Para-Veterinary Professions

[The word “languages” is misspelt in the *Official Gazette*, as reproduced above.]

8.4.2 have a gummed flap with which it can be sealed after a completed ballot paper has been placed therein.

8.5 A documents envelope shall -

8.5.1 be large enough to place an identification envelope therein without it being necessary to fold the identification envelope concerned;

8.5.2 have a gummed flap with which it can be sealed after an identification envelope has been placed therein; and

[The word “envelope” is misspelt in the *Official Gazette*, as reproduced above.]

8.5.3 be addressed to the registrar.

8.6 If the registrar after consideration of a written application by a person to whom a ballot paper has been issued in terms of these regulations, is satisfied that the documents referred to in regulation 8.1 are lost or destroyed, he shall issue a fresh ballot paper and accompanying documents to the person concerned.

9. Voting directions

9.1 Each enfranchised voter shall be entitled to vote during an election for as many candidates as the number of members of the council to be elected during that election.

9.2 The number of members of the council to be elected shall be as indicated on the accompanying ballot paper.

9.3 An enfranchised voter may cast only one vote in favour of each candidate of his choice.

9.4 An enfranchised voter may cast his vote during an election by -

9.4.1 marking on the ballot paper which has been issued to him, one cross (X) within the outlined blank square opposite the name of each candidate of his choice;

9.4.2 folding such ballot paper with the face forward and thereafter placing it in the identification envelope;

9.4.3 thereafter sealing such identification envelope by sticking the gummed flap thereof;

9.4.4 thereafter making the declaration referred to in regulation 8.4 on the identification envelope concerned by duly completing and signing it;

9.4.5 thereafter placing such identification envelope in the documents envelope; and

9.4.6 thereafter sealing such documents envelope by sticking the gummed flap thereof and sending it to the registrar by post or delivering it to him by hand.

9.5 If a documents envelope is thus forwarded to the registrar by post, the enfranchised voter concerned shall affix the required postage stamps thereon.

REGULATIONS
Veterinary and Veterinary Para-Professions Act 16 of 2012
Regulations relating to Veterinary and Para-Veterinary Professions

- 9.6 No visible marks, symbols, signs, figures or letters other than the crosses (X) referred to in regulation 9.4.1 may be made on a ballot paper.
- 9.7 A documents envelope which is sent to or delivered to the registrar in terms of regulation 9.4.6 shall reach the registrar before 16h00 on the polling day.

10. Ballot boxes

- 10.1 The registrar shall as soon as possible after the date of issue of a notice referred to in regulation 6.1, prepare a ballot box for the election concerned.
- 10.2 A ballot box shall be thus prepared by having it sealed beforehand, while it is empty, by a commissioner of oaths in such manner as to ensure that any identification envelope placed therein in terms of these regulations, can be removed therefrom only by breaking the seal concerned.
- 10.3 Such commissioner of oaths shall provide the registrar with a written statement regarding his sealing of the ballot box concerned.
- 10.4 A ballot box which has been thus sealed shall until it is opened in terms of these regulations, be kept by the registrar in such a manner as to ensure that access thereto can be gained only with a view to placing identification envelopes for the election concerned therein in terms of regulation 12.1.5.

11. Grounds for the rejection of ballot papers

- 11.1 A ballot paper shall be rejected by the registrar if -
- 11.1.1 in the case where it has been forwarded to the registrar by post, the documents envelope in which it is contained has not been provided with the required postage stamps;
- 11.1.2 it is not contained in a sealed identification envelope when it is received by the registrar;
- 11.1.3 the declaration on the identification envelope in which it is contained, has not been duly completed;
- 11.1.4 the person by whom the declaration on the identification envelope concerned has been made -
- 11.1.4.1 is not an enfranchised voter; or
- 11.1.4.2 has already cast a vote;
- 11.1.5 a cross which has been made thereon in terms of regulation 9.4.1 extends beyond the outline of a square on that ballot paper to such extent that it is not possible for the registrar to determine without reasonable doubt in favour of which candidate the vote concerned has been cast;
- 11.1.6 it contains any marks, symbols, signs, letters or figures other than the crosses referred to in regulation 9.4.1; or

REGULATIONS
Veterinary and Veterinary Para-Professions Act 16 of 2012
Regulations relating to Veterinary and Para-Veterinary Professions

11.1.7 the number of candidates opposite whose names crosses referred to in regulation 9.4.1 are made, exceeds the number of members of the council to be elected during the election concerned.

11.2 If a ballot paper is received by the registrar after 16h00 on the polling day of an election, he shall forthwith destroy that ballot paper and the identification envelope in which it is contained without opening it or performing any other act in terms of these regulations in connection therewith.

12. Examination of identification envelopes

12.1 The registrar shall -

12.1.1 open each documents envelope received by him, and record the date of receipt thereof on the identification envelope contained therein;

12.1.2 examine each such identification envelope in order to determine whether the declaration thereon has been made;

12.1.3 compare the particulars furnished in each such declaration with the applicable register and the list referred to in regulation 12.1.4;

12.1.4 record in a suitable list kept by him for this purpose, the fact that the person by whom such declaration has been made, has cast his vote; and

12.1.5 thereafter place such identification envelope in the ballot box referred to in regulation 10 after he has endorsed it, if necessary, in terms of regulation 12.2.

12.2 If the registrar after an examination and comparison referred to in regulation 12.1, is satisfied that a ballot paper has to be rejected on any of the grounds referred to in regulation 11.1.1, 11.1.2, 11.1.3 or 11.1.4, he shall endorse the identification envelope in which that ballot paper is contained, with the words "Spoilt/Bedorwe" and record the number of the regulation in terms whereof it is rejected thereon.

13. Examination of ballot papers

13.1 The registrar shall as soon as possible after 08h30 on the first working day following the polling day for a particular election, break the seal on a ballot box referred to in regulation 10 and remove the contents of that ballot box therefrom in a room -

13.1.1 in which no unused ballot papers for the election concerned are present; and

13.1.2 to which only himself, a person referred to in section 14(2) of the Proclamation, who exercises, performs or carries out any power, function or duty in terms of these regulations under the delegation, control or direction of the registrar, and a person referred to in regulation 13.5, have access.

13.2 After the seal on a ballot box has been broken in terms of regulation 13.1 no person shall -

REGULATIONS
Veterinary and Veterinary Para-Professions Act 16 of 2012
Regulations relating to Veterinary and Para-Veterinary Professions

- 13.2.1 bring any unused ballot paper for the election concerned, or a ballot paper which has been received by the registrar after the closing time on the polling day, into the room concerned; or
- 13.2.2 remove any identification envelope or ballot paper which has been removed from such ballot box, from the room concerned,

before the result of the election concerned has been determined.

- 13.3 The registrar shall divide the identification envelopes which have been removed from such ballot box into those which have been endorsed as contemplated in regulation 12.2 and those which have not been thus endorsed, and shall thereafter open the latter identification envelopes and examine the ballot papers contained therein.

[The word “divide” is misspelt in the *Official Gazette*, as reproduced above.]

- 13.4 If the registrar after an examination referred to in regulation 13.3, is satisfied that a ballot paper has to be rejected on any of the groups referred to in regulation 11.1.5, 11.1.6 or 11.1.7, he shall -

- 13.4.1 endorse the ballot paper concerned and the identification envelope in which it was contained, with the words “Spoilt/Bedorwe” and record the number of the regulation in terms whereof it is rejected thereon; and

[The word “thereon” is misspelt in the *Official Gazette*, as reproduced above.]

- 13.4.2 replace the ballot paper concerned in the identification envelope concerned and thereafter keep it with the identification envelopes which have been endorsed in terms of regulation 12.2.

- 13.5 Subject to the provisions of regulation 18 each candidate shall personally or through a duly authorized representative be entitled to be present at and peruse any act performed in terms of this regulation or regulation 14.

14. Determination of result of elections

- 14.1 As soon as the registrar has determined the validity of the ballot papers which were examined by him in terms of regulation 13.3, he shall use the ballot papers which have not been rejected to determine the number of votes which have been recorded in favour of each candidate during the election concerned.

- 14.2 Subject to the provisions of regulation 14.3 the vacancies on the council for which members have to be elected, shall be filled by those candidates in favour of whom, in numerical order, the largest number of votes as determined in terms of regulation 14.1 have been recorded during the election concerned.

- 14.3 If the registrar determines in terms of regulation 14.1 that an equal number of votes have been recorded on two or more candidates during an election, and that in consequence it is not possible to determine by the outcome of the election concerned, he shall forthwith determine, by the drawing of lots, which of those candidates is or are deemed to be elected.

15. Announcement of elected members of council

REGULATIONS
Veterinary and Veterinary Para-Professions Act 16 of 2012
Regulations relating to Veterinary and Para-Veterinary Professions

- 15.1 The registrar shall as soon as possible after vacancies for elected members of the council have been filled in terms of these regulations, publish a notice specifying -
- 15.1.1 the full names in alphabetical order of surnames, and residential addresses of the persons who have thus been elected members of the council; and
- 15.1.2 the dates on which the terms of office of the persons concerned as members of the council are respectively to commence and to terminate.
- 15.2 Such notice shall be published -
- 15.2.1 in the *Official Gazette* in both official languages; and
- 15.2.2 in such other newspapers as the council may determine.
- 15.3 The registrar shall notify each person referred to in regulation 15.1.1 in writing of his election as a member of the council.

16. Preservation of election documents

- 16.1 The registrar shall as soon as possible after a vacancy for an elected member of the council has been filled in terms of these regulations, bind all documents relating to the election concerned in separate packages which are suitably marked and thereafter seal them together in a package which is marked with the words "Election documents" and the dates of the nomination day and polling day concerned.
- 16.2 A package referred to in regulation 16.1 shall be preserved by the registrar in an unopened condition for a period of at least three years after the date of publication in the *Official Gazette* of a notice referred to in regulation 15.1, unless he is otherwise directed by a competent court.

17. Report on election

- 17.1 The registrar shall as soon as possible after an election has been held, report to the council on -
- 17.1.1 the number of persons who were nominated as candidates for the election concerned;
- 17.1.2 the number of nominations which he refused to accept and the grounds for each such refusal; and
- 17.1.3 the number of ballot papers -
- 17.1.3.1 which were issued by him for the election concerned;
- 17.1.3.2 which were submitted to him; and
- 17.1.3.3 which were rejected on each of the grounds referred to in regulation 11.
- 17.2 No person shall disclose any particulars other than those referred to in regulations 15 and 17.1 with regard to the result of an election, except under a law, or unless he is directed thereto by a competent court.

REGULATIONS
Veterinary and Veterinary Para-Professions Act 16 of 2012
Regulations relating to Veterinary and Para-Veterinary Professions

18. Declaration of secrecy

The registrar, a person referred to in section 14(2) of the Proclamation who exercises, performs or carries out any power, function or duty in terms of these regulations under the delegation, control or direction of the registrar, and a person referred to in regulation 13.5, shall beforehand make a sworn declaration or an affirmation before a commissioner of oaths, in which he declares that he will maintain and help to maintain the secrecy of the election and save for a lawful reason, not disclose to any person any information regarding the election concerned other than that which may be made known in terms of regulations 15 and 17.1.

PART II
REGISTRATION OF PERSONS

19. Qualification for registration as veterinarian

The degrees, diplomas and certificates specified in column 1 of Table 2, which are granted after examination by the universities or other educational institutions indicated in column 2 of the said Table opposite thereto, shall entitle the holders thereof to registration in terms of the Proclamation to practice the veterinary profession of veterinarian.

20. Qualifications for registration as veterinary specialist

The degrees, diplomas and certificates specified in column 1 of Table 3, which are granted after examination by the universities or other educational institutions indicated in column 2 of the said Table opposite thereto, shall entitle the holders thereof to registration in terms of the Proclamation to practice the veterinary profession of veterinary specialist with the speciality indicated in column 3 of the said Table opposite thereto.

21. Registration of students

21.1 Every person who is enrolled at a university or other educational institution as a student for a degree, diploma or certificate referred to in regulation 19 or 20 and undergoes practical training in the territory, shall make his application for registration in terms of the Proclamation on a form which is obtainable from the registrar for this purpose.

21.2 Such application shall -

21.2.1 be lodged with the registrar within 7 days after the beginning of such practical training;

21.2.2 be accompanied by -

21.2.2.1 a certified copy of a certificate of birth or similar evidence of the age and correct names of the student concerned; and

21.2.2.2 documentary evidence by a university or other educational institution referred to in regulation 19 or 20 to confirm the enrolment of the student concerned there for a degree, diploma or certificate referred to in that regulation.

22. Registration to practise a profession

REGULATIONS
Veterinary and Veterinary Para-Professions Act 16 of 2012
Regulations relating to Veterinary and Para-Veterinary Professions

22.1 A person intending to practise for gain, directly or indirectly, in any way whatsoever, the profession of veterinarian or veterinary specialist, shall make his application for registration in terms of the Proclamation on a form which is obtainable from the registrar for this purpose.

22.2 Such application shall -

22.2.1 be lodged with the registrar; and

22.2.2 be accompanied by -

22.2.2.1 a certified copy of the degree certificate or diploma or other certificate which entitles the applicant concerned to registration in terms of the Proclamation, or which might be accepted in terms of section 20(5) of the Proclamation for the purpose of such registration of the holder thereof; and

22.2.2.2 the applicable application fee specified in paragraph 2 of Table 1.

23. Maintenance of registration

23.1 No maintenance fee shall annually be payable to the council by a person who is registered in terms of the Proclamation as a student.

23.2 The maintenance fee specified in paragraph 4(b) of Table 1 shall annually be payable to the council by a person who is registered or deemed to be registered in terms of the Proclamation to practise the profession of veterinarian or veterinary specialist.

23.3 The first annual payment of the maintenance fee referred to in regulation 23.2 shall -

23.3.1 in the case of a person who is registered in terms of the Proclamation be made before or on 1 June of the year following the year in which an applicable certificate of registration was issued to him; and

23.3.2 in the case of a person who is deemed to be registered in terms of the Proclamation, be made before or on 1 June first following the date of the Proclamation.

23.4 Subsequent payment of such maintenance fee shall thereafter be made annually before or on 1 June.

24. Alteration of registration

24.1 An application for the alteration in terms of section 27 of the Proclamation, of the registration of a person who is registered or deemed to be registered in terms of the Proclamation to practise a particular veterinary profession or para-veterinary profession, or of the speciality of a veterinary specialist who is thus registered with a particular speciality, shall be made on a form which is obtainable from the registrar for this purpose.

24.2 Such application shall -

24.2.1 be lodged with the registrar;

REGULATIONS
Veterinary and Veterinary Para-Professions Act 16 of 2012
Regulations relating to Veterinary and Para-Veterinary Professions

- 24.2.2 if it arises from the acquisition of a further degree, diploma or certificate, be accompanied by a certified copy of such degree certificate or diploma or other certificate;
- 24.2.3 be accompanied by the certificate of registration which was previously issued to the person concerned in terms of the Proclamation or, if applicable, the Veterinary Act, 1933 (Act 16 of 1933); and
- 24.2.4 where the applicant is not in terms of the provisions of section 27(2)(b) of the Proclamation exempted from the payment of application fees, be accompanied by the application fee specified in paragraph 5 of Table 1.

25. Entries in registers

- 25.1 The particulars which are to be entered in terms of section 18 of the Proclamation in a register referred to in that section shall -
 - 25.1.1 in the case of the register kept in respect of veterinarians, be as specified in paragraph 1 of Table 4; and
 - 25.1.2 in the case of the register kept in respect of veterinary specialists, be as specified in paragraph 2 of Table 4.
- 25.2 If any change occurs in respect of particulars referred to in subregulation 25.1 which have been entered in a register, the person in respect of whom the change concerned was occurred, shall forthwith notify the registrar thereof in writing in order to enable him to enter that change in the register concerned.
- 25.3 Notwithstanding the provisions of regulations 25.1 and 25.2 particulars of a degree, diploma and certificate which has not been prescribed or accepted in terms of section 20 of the Proclamation shall be entered in such register only if -
 - 25.3.1 it has been granted to the holder thereof by a university or other educational institution after examination;
 - 25.3.2 the holder thereof has applied in writing to the council for the particulars concerned to be entered in the applicable register; and
 - 25.3.3 such application is accompanied by -
 - 25.3.3.1 a certified copy of the degree certificate or diploma or other certificate concerned; and
 - 25.3.3.2 the application fee specified in paragraph 6 of Table 1.
- 25.4 The provisions of regulation 25.3 shall not apply in respect of a degree, diploma or certificate of which particulars have prior to the commencement of the Proclamation been recorded opposite the name of the holder thereof in a register which has been kept in terms of section 7(2) of the Veterinary Act, 1933 (Act 16 of 1933).

26. Allocation of designations

REGULATIONS
Veterinary and Veterinary Para-Professions Act 16 of 2012
Regulations relating to Veterinary and Para-Veterinary Professions

- 26.1 The designation “Veterinarian”, “veterinary surgeon”, “animal surgeon”, “animal practitioner” and “veterinary assistant” are hereby reserved for allocation to persons who are registered or deemed to be registered in terms of the Proclamation to practise the veterinary profession of veterinarian.
- 26.2 The designations specified in column 4 of Table 3 are hereby reserved for allocation to persons who are registered in terms of the Proclamation to practise the veterinary profession of veterinary specialist with the speciality indicated in column 3 of the said table opposite thereto.

PART III
SUMMONS TO APPEAR AT INQUIRIES

27. Manner of summoning

- 27.1 A person shall for the purposes of an inquiry referred to in section 31 of the Proclamation be summoned by means of a written notice in the form set out in Annexure C to appear before the council to be examined or to produce a book, document or record to the council.
- 27.2 Such summons shall be issued by the registrar by order of the council, and shall be served by himself or a person directed thereto by him, in the manner referred to in regulation 28.
- 27.3 The applicable witness fee prescribed in terms of section 51 *bis* of the Magistrates’ Court Act, 1944 (Act 32 of 1944), shall be payable by the council to a person referred to in regulation 27.1.

28. Service of summons

- 28.1 A summons referred to in regulation 27.1 shall be served by -
- 28.1.1 forwarding it by registered post to the person concerned;
 - 28.1.2 delivering it to the person concerned in person or to his duly authorised representative;
 - 28.1.3 delivering it at the residence or place of business of the person concerned to some person who is apparently not less than 16 years of age and apparently resides or is employed there;
 - 28.1.4 delivering it at the place of employment of the person concerned to some person who is apparently not less than 16 years of age and apparently in authority over him, or, in the absence of such person, to a person who is apparently not less than 16 years of age and is apparently in charge at his place of employment; or
 - 28.1.5 delivering it, in the case of a juristic person, at the registered office of that juristic person.
- 28.2 When the service of a summons is effected in terms of regulation 28.1.1, the person by whom it is served, shall -
- 28.2.1 place the summons concerned in an envelope which is addressed to the person concerned, and post it by pre-paid registered letter; and

REGULATIONS
Veterinary and Veterinary Para-Professions Act 16 of 2012
Regulations relating to Veterinary and Para-Veterinary Professions

- 28.2.2 at the time of registration thereof make application for an acknowledgement by the addressee of the receipt thereof as provided in regulation 44(5) of the regulations published under Government Notice R. 550 of 14 April 1960: Provided that -
- 28.2.2.1 a receipt from which is completed as provided in regulation 44(8) of the said regulations shall be sufficient acknowledgement of receipt for the purposes hereof; and
- 28.2.2.2 if no such acknowledgement is received, this fact shall be recorded on a copy of the summons concerned by the person by whom it has been served.
- 28.3 When the serving of a summons is effected in terms of regulation 28.1.2., 28.1.3, 28.1.4 or 28.1.5, the person by whom it is delivered, shall immediately after delivery thereof make an entry on a copy of that summons to indicate the manner in which, the person to whom, the place at which and the date on which and the approximate time at which the summons concerned has been delivered.
- 28.4 The entries referred to in regulation 28.3 which are made on a copy of a summons shall immediately after having been made, be signed by the person by whom the summons concerned was delivered.

PART IV
GENERAL

29. Payment of fees

- 29.1 Postage on and delivery costs of any application or other document which is submitted or furnished in terms of these regulations shall be prepaid by the sender thereof.
- 29.2 Any amount which is payable to the Council in terms of these regulations shall be paid by cheque, postal order or money order made out in favour of the South West African Veterinary Council: Provided that if such fee is delivered by hand to the registrar, it may be paid in cash.
- 29.3 A fee which has been paid in terms of these regulations shall not be refundable.

30. Offences and penalties

Any person who -

- 30.1 makes a false statement on an identification envelope;
- 30.2 contravenes the provisions of regulation 13.2 or 17.2; or
- 30.3 refuses or fails to comply with the provisions of regulation 25.2;

shall be guilty of an offence and on conviction be liable to a fine not exceeding R500 or to imprisonment for a period not exceeding three months, or to both such fine and such imprisonment.

TABLE 1
FEES PAYABLE

REGULATIONS
Veterinary and Veterinary Para-Professions Act 16 of 2012
Regulations relating to Veterinary and Para-Veterinary Professions

[Table 1 substituted by GN 96/1997, GN 133/2002 and GN 57/2008.]

Purpose	Amount
1. Registration of a student for practical training	
(a) Namibian student	None
(b) Non-Namibians	N\$150
2. Registration of -	
(a) a person to practice the profession of a veterinarian	
(i) Namibian citizen	N\$500
(ii) Non-Nambians	N\$700
(b) a person to practice the profession of veterinary specialist	N\$700
(c) a person to practice a para-veterinary profession	N\$360
(d) a person to practice the profession of a veterinarian or specialist as applicable, whose registration was previously terminated in terms of section 28(1)(a), (b), (c), (d), (f) or (g) of the Proclamation	N\$1400
(e) a person to practice a para-veterinary profession whose registration was previously terminated in terms of section 28(1)(a), (b), (c), (d), (f) or (g) of the Proclamation	N\$660
3. Maintenance of registration of -	
(a) a person practicing a veterinary profession	N\$650
(b) a person practicing as a veterinary specialist	N\$650
(c) a person practicing a para-veterinary profession	N\$240
4. Alteration of -	
(a) Registration of a person practicing a veterinary profession	N\$180
(b) specialty of a veterinary specialist	N\$180
5. Entry of particulars of a degree, diploma or certificate in a register -	None
6. Duplicate certificate	N\$60
7. Letter of professional good standing	N\$120
8. Sale of register	N\$240
9. Council registration examinations	
(a) Namibian citizens - first attempt	None
(b) Namibian citizens - subsequent attempts	N\$1800
(c) Non-Namibians	US\$1200

TABLE 2
 QUALIFICATIONS FOR REGISTRATION AS A VETERINARIAN
 (REG. 19)

Degree, diploma or certificate	University or other educational institution
1	2
B.V.Sc.	University of Pretoria, South Africa

REGULATIONS
Veterinary and Veterinary Para-Professions Act 16 of 2012
Regulations relating to Veterinary and Para-Veterinary Professions

M.R.C.V.S. granted on account of the possession of a degree in veterinary science which has been obtained at a university in the United Kingdom or Ireland	Royal College of Veterinary Surgeons, London, England
Certificate of the State Veterinary Examination	Freie Universität, West-Berlin West Germany Justus-Liebig Universität, Giessen, West Germany Tierärztliche Hochschule, Hannover, West Germany Ludwig-Maximilians-Universität München, West Germany
B.V.Sc.	University of Queensland, Brisbane, Australia University of Sidney, Australia University of Melbourne, Australia
B.V.M.S.	MURDOCH University, Perth, Australia
B.V.Sc.	Massey University, Manawatu, New Zealand
Diploma of the State Veterinary Examination	University of Zurich, Switzerland. University of Bern, Switzerland.

TABLE 3
QUALIFICATIONS AND SPECIALITIES FOR REGISTRATION AS A VETERINARY SPECIALIST
(REG.20 AND 26)

Degree, diploma or certificate	University	Speciality	Designations reserved
1	2	3	4
M.Med.Vet.(Anaes)	Pretoria	Anaesthesiology	Veterinary Anaesthesiologist.
M.Med.Vet.(Bact.)	Pretoria	Bacteriology	Veterinary Bacteriologist.
M.Med.Vet.(Chir.)	Pretoria	Surgery	Veterinary Specialist Surgeon.
M.Med.Vet.(Gyn.)	Pretoria	Genesiology	Veterinary Genesiologist.
M.Med.Vet.(Hyg.)	Pretoria	Veterinary Public Health	Public Health Veterinarian.
M.Med.Vet.(Jur.)	Pretoria	Veterinary Law and Ethics	-
M.Med.Vet.(Med.)	Pretoria	Medicine	Veterinary Physician.
M.Med.Vet.(Morph.)	Pretoria	Morphology Anatomy	Veterinary Morphologist. Veterinary Anatomist.
M.Med.Vet.(Paras.)	Pretoria	Parasitology	Veterinary Parasitologist.
M.Med.Vet.(Pharm. et Tox.)	Pretoria	Pharmacology Toxicology	Veterinary Pharmacologist Veterinary Toxicologist.
M.Med.Vet.(Path.)	Pretoria	Pathology	Veterinary Pathologist.
M.Med.Vet.(Phys.)	Pretoria	Physiology	Veterinary Physiologist.
M.Med.Vet.(Altil.)	Pretoria	Avian diseases	Avian diseases specialist.
M.Med.Vet.(Rad.)	Pretoria	Radiology	Veterinary Radiologist.

REGULATIONS
Veterinary and Veterinary Para-Professions Act 16 of 2012
Regulations relating to Veterinary and Para-Veterinary Professions

M.Med.Vet.(Suill.)	Pretoria	Pig diseases	Pig diseases specialist.
M.Med.Vet.(Vir.)	Pretoria	Virology	Veterinary Virologist.

TABLE 4
ENTRIES IN REGISTERS
(REG.25)

1. *Particulars of persons practising the veterinary profession of veterinarian:*
 - (a) Registration number.
 - (b) Identity number.
 - (c) Surname and full Christian names.
 - (d) Permanent postal address.
 - (e) Telephone number.
 - (f) Degrees, diplomas and certificates held.
 - (g) Date of registration.
2. *Particulars of persons practising the veterinary profession of veterinary specialist:*
 - (a) Registration number.
 - (b) Identity number.
 - (c) Surname and full Christian names.
 - (d) Permanent postal address.
 - (e) Telephone number.
 - (f) Degrees, diplomas and certificates held.
 - (g) Speciality.
 - (h) Date of registration.

ANNEXURE A
NOMINATION OF A CANDIDATE FOR AN ELECTION OF MEMBERS OF THE SOUTH
WEST AFRICAN VETERINARY COUNCIL

1. *Particulars of candidate:*
 - (a) Full names
 - (b) Full residential address
 - (c) Full postal address
 - (d) Registration number

I comply with the qualifications set out in section 6 of the Veterinary and Para-Veterinary Professions Proclamation, 1984, for election as a member of the South West African Veterinary Council. At the request of the persons indicated in paragraph 2 below, I am prepared to accept nomination as a candidate for an election of members of the said Council.

.....
Signature of candidate Date

2. *Particulars of persons making nomination:*

First nominator:

 - (a) Full names
 - (b) Postal address
 - (c) Registration number

Second nominator:

 - (a) Full names
 - (b) Postal address

REGULATIONS
Veterinary and Veterinary Para-Professions Act 16 of 2012
Regulations relating to Veterinary and Para-Veterinary Professions

person in order that he may be brought before the Council to give evidence or to produce documents. Such person may also be criminally prosecuted by virtue of the provisions of section 41(1)(h) of the Proclamation.